NEBRASKA DEPARTMENT OF EDUCATION

TO: Roger Breed, Ed.D.
Commissioner of Education

FROM: Donlynn Rice, Senior Administrator

SUBJECT: Contract with NCSA

Proposed Board Action:

Grant the Commissioner the ability to continue to contract with the Nebraska Council of School Administrators to provide conference planning services for the Nebraska Career Education Conference.

Background Information:

Each year the Nebraska Department of Education sponsors the annual Nebraska Career Education Conference. The conference is attended by over 600 secondary and postsecondary career education instructors and school administrators. The conference will be held on June 4-6, 2013 in Kearney, Nebraska.

The Nebraska Council of School Administrators provides conference management services including handling of registration, facility coordination, coordination of meals and breaks, contracts with all speakers and presenters and exhibitors. A detailed financial report is required from NCSA before reimbursement is made from the federal dollars committed to support the conference. The federal reimbursement follows the guidelines as set forth in the Perkins Act of permissible use of funds and is limited to support for speakers, presenters and instructional materials provided to participants. All other costs are supported through registration fees.

Estimated Cost:

The proposal will be funded at $47,500.00. The cost is distributed as follows:
$ 7,500.00 Conference Management Fee paid to NCSA
$40,000.00 Support for speakers, presenters and instructional materials provided to conference participants
(does not include any meals, breaks or refreshments)

Funding Source: Federal Carl D. Perkins Career and Technical Education Act of 2006.

Supporting Documentation Included:

None

For Additional Information on this item:

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