



**NEBRASKA DEPARTMENT OF EDUCATION**

**TO:** Roger Breed, Ed.D.  
Commissioner of Education

**FROM:** MARGARET WORTH, GENERAL COUNSEL

**SUBJECT:** POLICY REVIEW INFORMATION ITEM

**Proposed Board Action:**

STATE BOARD POLICY B11, "Board Meeting Notification for Regular Meetings."

**Background Information:**

Pursuant to the review schedule implemented by the State Board's Policy Committee, State Board Policy B11 is submitted for review.

If the Commissioner, Board President or any Board member believes that action or referral to the Policy Committee is necessary in connection with this Policy, an appropriate motion may be placed on the Agenda for July Board meeting.

B11 will remain in effect indefinitely until revised or rescinded.

**Estimated Cost:**

N/A

**Supporting Documentation Included:**

Board Policy B11, Board Meeting Notification for Regular Meetings."

**For Additional Information on this item:**

Call Margaret Worth (402) 471-0310 or email [margaret.worth@nebraska.gov](mailto:margaret.worth@nebraska.gov)

Bylaw: Board Meeting Notification for Regular Meetings

By statute, the State Board shall meet regularly and periodically in the office of the State Department of Education at least four times annually. A meeting must be held in November. The date and time of meetings will be set by Board action. The calendar and dates will be set in September of each year for the following calendar year, but may be modified by Board action at any meeting.

The State Board shall give reasonable advance publicized notice of the time and place of each meeting at least five days in advance of the meeting by the following methods:

1. A copy of the notice shall be published on the Department's website on the Internet. In addition, the Commissioner may forward a copy of the notice to persons without Internet access.
2. The Commissioner shall e-mail a copy of the notice to each member of the news media requesting notification. The Commissioner may also forward copies of the notice to members of the news media by other means at his/her discretion.
3. Each agenda shall contain not only the time and place of the next meeting, but also the anticipated time and place of the next following scheduled meeting.
4. Each set of minutes will reflect the next scheduled meeting date.

In addition to regular meetings, special and emergency meetings may be held as provided in B10.

Board Action History

- 12/10/76 – Prior BCBA  
(Cited statutes)
- 12/10/76 – Prior BCBJ  
(Notice distribution)
- 3/11/77 – Prior BCAB  
(Cited statutes)
- 3/1/78 – Prior BCBB  
(Notice distribution)

Board Action History (cont'd)

- 12/7/84 – 9321 BOP  
(Cited statute requirement; rescinded earlier policies.)
- 12/8/95 – Prior B11  
(Added methods of notice)
- 6/7/02 – Prior B11  
(Added 5-day advance notice for regular meetings, changed newspaper to website notice, and referenced B10 for emergency and special meetings.)
- 10/3/03 – Prior B11  
(Changed time of year for setting meeting. Added additional notice distribution provision.)
- 9/7/06 – B11  
(Added November meeting requirement)
- 10/8/09 – B11  
(Removed requirement that the State Board meet the first week of June and December each year, consistent with LB 549 [Laws, 2009].)

Cross-References

- 79-1336(4) and (5) – At its November meeting the State Board must hear appeals relating to school district and ESU reimbursements and repayments for distance education equipment.
- 79-317 – State Board Meetings.