NEBRASKA DEPARTMENT OF EDUCATION

TO: Roger Breed, Ed.D.
Commissioner of Education

FROM: Mary Ann Losh, Diane Stuehmer, Gary Sherman

SUBJECT: State License with TransACT Communications

Proposed Board Action:

Grant the Commissioner authority to continue to contract with TransACT Communications for an annual statewide subscription to its library of translated forms and documents.

Background Information:

The Nebraska Department of Education has been a subscriber of TransACT since June 2001. The online library provides documents of general notices and forms to inform parents of their rights under NCLB, FERPA, and the Office for Civil Rights. This state subscription allows districts free access to the library. Some features of the TransACT library are:

- The documents are reviewed by attorneys with backgrounds in educational law, as appropriate.
- The documents are professionally translated and reviewed for completeness and accuracy.
- The statewide license assists districts in effectively communicating with parents of students who are English Language Learners (ELL).

The IDEA and 504 collections have been added to the state subscription for 2012-13.

Estimated Cost:

$149,500 - Funding Sources: NCLB and IDEA

Supporting Documentation Included:

Supporting Documentation Included: The TransACT Compliance and Communication Center is the sole source vendor of a library of forms that have been translated into 22 different languages. It is an online library of notices and forms, for home and school communication. A summary of usage shows: 94% of districts having ELL students are registered, Spanish is the translation most often accessed and the most requested forms relate to ELL program services. Interestingly, many districts use the library for form development – not only for translation. Some of these notices include: NCLB required forms, immunization and medical requirements and general parental notices for school events.

For Additional Information on this item:

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