



**TO:** Roger Breed, Ed.D.  
Commissioner of Education

**FROM:** Sharon Katt, Administrator, Adult Program Services  
Brad Dirksen, Director, Private Postsecondary Career Schools

**SUBJECT:** Notification of vacancy on the Nebraska Private Postsecondary Career Schools Tuition Recovery Cash Fund Advisory Committee

**Proposed Board Action:**

Notification that a vacancy will exist beginning February 6, 2012 on the Nebraska Private Postsecondary Career Schools Tuition Recovery Cash Fund Advisory Committee. If Board members would like to recommend individuals to serve on the committee, please forward them the attached application form.

**Background Information:**

The vacancy is due to the term expiration of Ms. Kim Guyer, Executive Director of The Creative Center, and that The Creative Center is no longer considered a Private Postsecondary Career School because they offer a baccalaureate degree which exempts them from the Private Postsecondary Career School Act. A list of current Tuition Recovery Cash Fund Advisory Committee members is attached.

The committee was established under the provisions of Nebraska Revised Statute 85-1654. Members of the committee shall include the Commissioner or his or her representative, the State Treasurer or his or her representative, and three administrators of private postsecondary career schools appointed by the Board with the advice of the Nebraska Council of Private Postsecondary Career Schools (85-1655).

**Estimated Cost:**

None

**Supporting Documentation Included:**

Supporting Documentation Included: Tuition Recovery Cash Fund Advisory Committee, 85-1654, 85-1655, Rule 44, 005.01A, and Application for Membership on the Nebraska Private Postsecondary Career Schools Tuition Recovery Cash Fund Advisory Committee.

**For Additional Information on this item:**

For additional information on this item: Contact Brad Dirksen (402) 471-4825/ brad.dirksen@nebraska.gov or Sharon Katt (402) 471-2405/sharon.katt@nebraska.gov.



Roger D. Breed, Ed.D. COMMISSIONER  
Scott Swisher, Ed.D. DEPUTY COMMISSIONER

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## TUITION RECOVERY CASH FUND ADVISORY COMMITTEE

January 2012  
(vacancy is high-lighted in yellow)

Mr. Jason Walters, Acting Deputy Treasurer  
Office of State Treasurer  
Suite 2003, State Capitol  
P. O. Box 94788  
Lincoln, Nebraska 68509-4788

Sharon Katt, Administrator  
Adult Program Services  
Nebraska Department of Education  
301 Centennial Mall South  
P. O. Box 94987  
Lincoln, Nebraska 68509-4987

Ms. September Stone  
Nebraska Healthcare Learning Center  
3900 NW 12<sup>th</sup> Ste 100  
Lincoln, NE 68521  
(Other sector of Private Postsecondary Career School representative)  
3 year term (October 11, 2010 – October 10, 2013)

Mr. Robert Hughes  
Alegent Health School of Radiologic Technology  
7500 Mercy Rd  
Omaha, NE 68124  
(Other sector of Private Postsecondary Career School representative)  
3 year term (October 11, 2010 - October 10, 2013)

Ms. Kim Guyer, Executive Director  
The Creative Center  
10850 Emmet Street  
Omaha, NE 68164  
(Other sector of Private Postsecondary Career School representative)  
3-year term (February 6, 2009 - February 5, 2012)

**85-1654 Tuition Recovery Cash Fund; established; use; investment.** The Tuition Recovery Cash Fund is hereby established. The fund shall be a cash fund used to receive assessments imposed under section 85-1656 and to pay claims authorized under section 85-1657. Any money in the fund available for investment shall be invested by the state investment officer pursuant to the Nebraska Capital Expansion Act and the Nebraska State Funds Investment Act. Any interest earned by the fund shall accrue to the fund.

**85-1655 Tuition Recovery Cash Fund; administration; advisory committee; members.** The Tuition Recovery Cash Fund shall be administered by the board and an advisory committee composed of the commissioner or his or her representative, the State Treasurer or his or her representative, and three administrators of private postsecondary career schools appointed by the board with the advice of the Nebraska Council of Private Postsecondary Career Schools. The board shall adopt and promulgate rules and regulations for the administration of the fund and for the evaluation and approval of claims pursuant to section 85-1657.

**Rule 44**

**005.01A** Initial terms for each school administrator shall be staggered - one for 3 years, one for 2 years, and one for 1 year, respectively. Subsequently, the terms for each school administrator shall be for 3 years. Each school administrator is eligible for reappointment, but cannot serve more than two consecutive terms.

# APPLICATION FOR MEMBERSHIP ON THE NEBRASKA PRIVATE POSTSECONDARY CAREER SCHOOLS TUITION RECOVERY CASH FUND ADVISORY COMMITTEE

The purpose of this form is to obtain general information for use in appointing members of committees, councils, and consortiums approved by the Nebraska State Board of Education. If you have recently prepared a biography or resume, please attach it to this form.

## PERSONAL INFORMATION

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NAME (first) (middle initial) (last)

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RESIDENCE (street) (city) (zip) (county)

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WORK ADDRESS (street) (city) (zip)

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TELEPHONE (residence) (work)

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OCCUPATION

In which Nebraska State Board of Education district do you live? \_\_\_\_\_

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Please provide the following information, check all categories which you represent, and complete pages 2 and 3 of this form. Information provided in this section will assist our staff and the State Board in making selections.

**Check category(ies) which you represent:**

- Cosmetology/Barbering
- Better Business Bureau
- Business
- Massage Therapy
- Nail Technology
- Real Estate
- Trade or Technical
- Truck Driving
- Other Sector of Private Postsecondary Career School

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**ADDITIONAL INFORMATION**

Please provide additional supportive information about yourself and your experiences. Include membership of organizations related to this position, membership of any board, commission, council, or committee you have served in the past, honors or awards received, and other volunteer activities.

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Please explain your interest in serving on the Nebraska Private Postsecondary Career Schools Advisory Committee:

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**EMPLOYMENT**

List employment history, beginning with current experience; include volunteer activities. A resume or additional information is optional.

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**EDUCATION**

List schools attended (including high school), location, dates, major field of study or degree received.

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**REFERENCES**

List names, addresses, and telephone numbers of at least three persons who may be contacted for references.

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Signature of applicant

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Date

Please return by email to [brad.dirksen@nebraska.gov](mailto:brad.dirksen@nebraska.gov)

Questions concerning this form should be directed to Brad Dirksen at 402-471-4825.

STATE STAFF USE ONLY

STATE BOARD OF EDUCATION REPRESENTATIVE AND DISTRICT

RECOMMENDING STAFF PERSON

Appointment approved at \_\_\_\_\_ State Board of  
Education meeting.

Appointment not approved at \_\_\_\_\_ State Board  
of Education meeting.