

# Summer Food Service Production Record

(for Sponsors operating the Summer Food Service Program- not for use with any other Program)

Circle Meal record is for: **Breakfast** **Lunch** **Snack** **Supper**

Sponsor Name: - \_\_\_\_\_

Site Name: \_\_\_\_\_ Date: \_\_\_\_\_

<b>Planned # of Meals</b> Children _____ Program Adults _____ Non-Program Adults _____	<b>Planned # Portions</b> List serving size for each food item
<b>Menu: List each food item</b>	<b>Number of Meals Planned</b> _____

Offer Versus Serve  
 \_\_\_\_\_ Yes \_\_\_\_\_ No  
Only allowed for School Sponsors

Food Items Used and Form	List Recipe # with number of servings prepared or Product Name and Number or it Commodity	Total Amount Prepared	Amount Leftover
Meat/Meat Alternate			
Fruits/Vegetables			
Grains/Breads			
Milk			
Other (e.g. margarine, jelly)			

\_\_\_\_\_ Children + \_\_\_\_\_ Program Adults + \_\_\_\_\_ Non-Program Adults = \_\_\_\_\_ Actual Count of Meals Served