

NCTE EXECUTIVE COMMITTEE MINUTES
April 14, 2011

ATTENDANCE: Becky Schnabel, Doreen Jankovich, Alan Bone, Sharon Katt, and Kevin Peters

GUESTS: Pat Madsen, Marge Harouff, Karen Buller, Marlene Beiermann, Jim Havelka, Dan Ernst, and Kathy Huff

NOT IN ATTENDANCE: Wayne Erickson and Mark Adler

Meeting Called to Order at 9:00 a.m. by Vice-President Becky Schnabel

Approval of January 27, 2011 NCTE Executive Committee Meeting minutes:
Jankovich moved and Bone seconded approval. Minutes were approved.

Approval of the March 11, 2011 NCTE General Session Meeting minutes:
Katt moved and Bone seconded approval. Minutes were approved.

1. Status Report of Endorsements:

Proposed Endorsements/Rules awaiting Governor's approval: none

Proposed Endorsements/Rules awaiting State Board of Education action:

- A. School Librarian
- B. English as a Second Language
- C. Bilingual
- D. Information Technology Education
- E. Instructional Technology Leadership
- F. Health Education
- G. Health and Physical Education
- H. Physical Education

Proposed Endorsements ready for Full Council action:

- A. Elementary Education
- B. Adapted Physical Education
- C. School Counselor – with clarification of PK-B

Proposed Endorsements ready for First and/or Second Readings:

- A. Superintendent
- B. Principal

Proposed Endorsements in Process:

- A. Special Education: Mild/Moderate, Behaviorally Disordered, Learning Disabled
- B. Special Education: Deaf or Hard of Hearing
- C. Special Education: School Psychologist

2. Discussion of Proposed Endorsements ready for NCTE Review/Action:

- A. PK-B clarification – Madsen explained that Pre-Kindergarten (PK) means age 3 to Kindergarten entrance. Federal language uses PK as the year prior to Kindergarten. B (Birth) means that the individual teacher has been prepared to work with children younger than 3 years of age (Rule 11).

- B. School Counselor – Madsen said that the School Counselor is ready for final approval with the clarification of PK-B.
- C. Superintendent – Havelka explained that a person hired as a superintendent would be expected to complete an internship during the first year; thus, their certificate would reflect the first year being a superintendent with an ‘initial’ endorsement. The internship would be a collaboration with a mentor superintendent and a higher education institution. The internship would be approximately 90 clock hours. Once the internship was completed the person would apply to get a regular superintendent endorsement on their certificate and the word “initial” would be removed from the certificate. Dan Ernst from the Nebraska Council of School Administrators (NCSA) described the activities that would be done during the first ‘initial’ year as a superintendent. Schnabel stressed that while mentoring is important, this new endorsement doesn’t have enough clarity to make it sustainable. Bone questioned if this would be done individually by district. Havelka replied that this would not be the same across the board—it needs to be individualized toward the respective school situation and the new superintendent. Ernst would like mentoring to be a requirement, but make it individualized. Internship is currently part of the national standards for superintendent requirements. Jankovich questioned the number of superintendents that have the minimum of two years teaching experience. Ernst replied that most superintendents have 5-7 teaching years of experience prior to becoming a superintendent. Katt explained that we are proceeding towards a field-based model with some outcome expectations with varied means for meeting those expectations. Schnabel said it is a collaboration between higher education, NDE, and NCSA so the clarification needs to be made in the endorsement. Havelka stated that the professional development, not the mentoring, is the crucial part of the endorsement.

Questions from Schnabel Concerning Superintendent Endorsement:

1. When and how is NDE notified that a new superintendent is being hired? Katt replied that the NDE data system should be able to provide the information; the Nebraska Council of School Administrators (NCSA) keeps track of this as well.
2. Do individuals hired as assistant superintendents need to do this mentoring? Yes, if the job code requires it. Those moving to Nebraska would also need to do the mentoring. Flexibility with the mentoring experience is necessary, so more mentoring clarification is needed.
3. Is ‘portfolio’ the right word to use for the mentoring requirement? Ernst said it really is a summary of experiences of on-the-job training, so it is more a ‘sharing’ of these experiences. Perhaps a better term would be to call it ‘reflective documentation’ rather than ‘portfolio.’
4. How does this fit in with the State Board’s expectations of a superintendent? Havelka explained the first year would be a state mandated experience, and if a person was unwilling to do the experience, then they would lose the endorsement. Havelka also noted that in 005.03D2 at the bottom, the word ‘certificate’ should be changed to ‘endorsement’ so that it reads ‘endorsement being revoked.’

Peters explained how an endorsement is revoked, not the certificate. Schnabel questioned using the word 'initial' – Katt suggested that 'preliminary' be used instead. Needs clarification in the department on whether there will be a second opportunity given to finish the requirements for an 'initial' certification. Schnabel requested moving this forward to the June NCTE meeting, with the stipulation that it undergo more clarification/revision before the June meeting. There will be a meeting in early May to clarify concerns about the practical implications for the superintendent endorsement. People at the meeting will include: Kevin Peters, Dan Ernst, Jim Havelka, Marge Harouff, Larry Duglosh, Pat Madsen, Becky Schnabel, and Sharon Katt.

- D. Principal – Guidelines were changed; eliminated 4-9 grade level. Schnabel questioned the use of 'on-site' (means in-district); this should be clarified especially in guidelines I. and J. Clarification is needed to determine what the qualifications of a 'mentor' are. Katt requested that we strike 'on-site' entirely throughout section J. The Principal endorsement will move forward to the June NCTE meeting.
- E. Special Education – School Psychologist – Kathy Huff presented the changes to the endorsement. The grade level was changed to *Birth through Age 21* (to be more consistent with Rule language) and changed to a Field endorsement (which makes it a teaching endorsement, rather than a special services certificate.) It now follows the National Association of School Psychologist (NASP) standards. There was much discussion that this endorsement will be on a teaching certificate. Huff stated that students would get the necessary teacher training hours for a teaching endorsement as part of the requirements for the School Psychologist endorsement. Peters said that it meets the teaching endorsement requirements. Those renewing their School Psychologist endorsement and have a Special Services certificate are currently not qualified for any type of teaching endorsements, so they would like to use their experience in lieu of teacher training hours for the School Psychologist teaching certificate. It is proposed in Rule 21 section 004.01 that a person could submit evidence/experience as a School Psychologist to get a teaching certificate. More discussion is needed. It is moving forward to the June meeting for first reading.
- F. Special Education – Mild Moderate, Learning Disabled, and Behaviorally Disordered
- G. Special Education – Deaf and Hard of Hearing

3. NDE Updates:

- A. Rules 20 - Nothing new to report
 - Rule 21 - Has legal approval and commissioner has signed it.
 - Rule 24 - Anything clearing the June 10 NCTE meeting will be in Rule 24. Superintendent, Principal, School Psychologist and Special Education endorsements would not be in Rule 24 (2012 issue).
- B. Educator Effectiveness Initiatives/EE2020 Summit – Katt stated these are taking place as planned
- C. Ad Hoc update – Pat Madsen
 - Language Arts endorsement – June 24, 2011--(date has been changed from June 21 to June 24)

Possible other endorsements for 2011 - Science ad hoc is on July 12; Early childhood is in the fall; others to be announced

- D. Teacher Certification update – Kevin Peters stated that paperless certificates are now in process and they have been well received. Schnabel has concerns pertaining to the following sections of Rule 21 (some sections might just need more clarification):
 - 2.10 Content Area - Are we now legally able to use the word Content (as in Major Coursework) so that a person can renew their certificate?
 - 2.16 Faculty Member – Does this allow adjunct instructors to renew their certificate?
 - 4.03B Need to work on this section, as it needs more clarification
 - 4.06F Tries to address the issue that a person can't use graduate level coursework unless he/she has a Bachelor of Arts degree.
 - 5.09C Administrative experiences should be considered when renewing teaching certificates.
 - 7.06D Trying to match what is in NSAA requirements.
 - 7.07 Change the Provisional Teaching Certificate to a Provisional Special Services Certificate.
 - E. State Program Approval status reports - Katt
 - Hastings College NCATE visitation – April 3-5, 2011
 - Creighton University NCATE visitation – April 9-13, 2011
 - F. Folio Reviews, Fall 2011 - Madsen
 - Doane College – September 15, 2011
 - Chadron State College –November, 2011
 - Concordia University – November, 2011
 - G. NCTE Membership update:
 - Members leaving NCTE at the end of the 2010-11 term include:

Wayne Erickson	Molly O'Holleran*
Don King	N. Carol Olsen*
Heather Daubert	Tom Becker*
Jim Walter	Dave Rokusek*
Carolyn Linster	Marlene Blakeman*
Tami Eshleman	*acknowledged at March 11, 2011 NCTE meeting
 - H. Future NCTE meetings logistics:
 - June 10, 2011 NCTE meeting
 - Site change from Union College to Center for People in Need (Lincoln)
 - Meeting schedule – 9:30 start
 - October 7, 2011 NCTE meeting
 - Site undetermined
 - I. Further nominations for President-Elect position - voting to take place at June10 NCTE meeting.
4. Agenda Items for June 10, 2011 NCTE Meeting:
- A. Endorsements – Madsen
 - B. Clarification of PK and B age levels – Madsen and Katt says that PK should be ages 3-Kindergarten, and B means a teacher can work with those younger than 3 years of age. This agrees with federal guidelines.
 - C. Recognition of members leaving NCTE
 - D. Election of officers

- Additional nominations from the floor
- Voting
- E. Effective Educator Initiative update - Katt
- F. Excellence in Teaching update - Lotspeich
- G. Rules 20 and 21 update - Katt
- H. Program Approval update - Katt
 - Visitations
- I. Ad Hoc update - Madsen
- J. Folio Review Sign-Up sheets