Family & Community Engagement  
part of the Nebraska Department of Education (NDE)  
Continuous Improvement Process (CIP) Toolkit

**WHAT IS THE CIP TOOLKIT?**  
The toolkit is a web-based resource provided by NDE. The website incorporates research based practices to address districts’ efforts to improve student achievement, by using an in-depth, continuous process of study and action.

**WHY IS FAMILY & COMMUNITY ENGAGEMENT AN ESSENTIAL ELEMENT OF THE TOOLKIT?**  
- Student achievement is positively impacted when family and community engagement practices are in place, according to the national research.
- All stakeholders in the school community need to be aware of the parent involvement requirements of different areas of education.
- Meaningful partnering with family and community increases the effectiveness of school improvement efforts, supports student success, and reduces the achievement gap.

**WHAT IS INCLUDED IN THE FOUR PHASES OF THE TOOLKIT (which guide districts in meaningful partnerships)?**

**Creating the profile**  
- Assess current practices and expectations in the area of family and community engagement.
- Engage all stakeholders in family and community support of education.

**Setting the goals**  
- Develop the school mission and vision by identifying priorities in improving by engaging partners.
- Match family and community strengths with the goals of the school’s improvement plan
- Provide supports for staff, families, and community members to develop partnership skills.

**Planning to improve**  
- Make short and long term objectives, for highest priority goals for engagement.
- Develop a realistic timeline

**Implementing the plan**  
- Consider the baseline data collected from all stakeholders
- Review the outcomes achieved
- Adjust the plan as needed.

**WHO IS RESPONSIBLE FOR THE FAMILY & COMMUNITY ENGAGEMENT SECTION OF THE TOOLKIT?**  
The development and upkeep of this section of the CIP Toolkit is the responsibility of the NDE Family/Community Engagement Impact Team. This diverse, interdisciplinary team meets monthly to identify and support the implementation of promising policies, programs and activities that lead to student success. For more information about the Impact Team or the Family/Community Engagement section of the CIP Toolkit, contact Karen Stevens, team chair. karen.stevens@nebraska.gov

**WAYS TO ACCESS THE FAMILY & COMMUNITY ENGAGEMENT TOOLKIT**