

Instructions for Assessment Data Submissions

Two Assessment Reports [Template Names]

A. Student Indicators – [Assessment Fact]

B. Student Performance – [Assessment Response]

SCOPE

Report/ Contents	Template Name	One record per:	Provided by:
Student Indicators	Assessment Fact	Student for each Subject/Grade	All Districts for each student in grades 3-8 and one grade at high school
Student Performance	Assessment Response	Student for each Standard	All Districts for each student on each standard or grade level expectation (grades 3-8 and one grade at high school)

The following assessment-related information will be reported through the Consolidated Data Collection (CDC):

- 1) State or Local Standards for reading, math, science, and social studies
- 2) Benchmark grades for elementary, middle and high school
- 3) Grade levels for AYP decisions (elementary, middle, high)
- 4) Decision to include new immigrant AYP calculation
- 5) Decision to include ELL students re-designated as English fluent or no longer receiving ELL services for two years
- 6) Calendar date when all assessments have been administered
- 7) Graduation requirements
- 8) Standard Test Data (NRT) – Grade 3-5, 7-8, 10-12

NSSRS Data Source Templates can be downloaded from “NSSRS Secured Information web site” via NDE Portal (<http://portal.nde.state.ne.us>). The “NSSRS Desktop Database” is also available for download from this web site.

STUDENT INDICATORS [ASSESSMENT FACT]

- ✓ **STEP One – County District Number** - Enter number. Example – 93-0111
- ✓ **STEP Two – Standards** – select **STARS** or **STARS Alternate**
- ✓ **STEP Three – School Year** – Use “**2007-06-30**” for June 30, 2007
- ✓ **STEP Four – Subject/Grade** – select subject and grade for each standard and grade level expectation. Examples would be **Reading 04, Mathematics 08, etc.**
- ✓ **STEP Five – Test Date** – Use “**2007-06-30**” for June 30, 2007
- ✓ **STEP Six – NDE Student ID** – provide the 10 digit NDE student identifier.
- ✓ **STEP Seven – School Number** – enter last three digits of county-district-school number. Example – 93-0111-001 – use 001 as the school number.
- ✓ **STEP Eight – Assessment Status** – use code to indicate whether student assessed. If not, select appropriate reason for why student not assessed.

Code	Description	Explanation of Use
1	Assessed	Student was assessed on 75% of the standards.
2	Not Assessed - Other	Student was not assessed on 75% of the standards for reason other than an Emergency Medical Waiver or Parent Waiver.
3	Medical Waiver	Student was not assessed because of an Emergency Medical Waiver.
4	Parent Waiver	Student was not assessed because of a formal request from parent or guardian.

- ✓ **STEP Nine – Testing Modification** – provide code (1-Yes, 2-No, 3-Yes-out of grade level) – Provide “Yes” code if the student received modifications on more than 50% of the assessments. Provide “Out of grade level” code if the student received out of grade level modifications on more than 50% of the assessments. If the student received modifications and out of grade level together on more than 50% of assessments, provide “Yes” code for Testing Modification.

Code	Description	Explanation of Use
1	Yes	Student received modifications on more than 50% of the standards.
2	No	Student received modifications on 50% or less of the standards.
3	Out of Grade Level	Student received Out of Grade Level assessment on more than 50% of the standards.

- ✓ **STEP Ten – District Full Academic Year Indicator** – provide code (1-Yes, 2-No)

Code	Description	Explanation of Use
1	Yes	
2	No	Not Full Academic Year

- ✓ **STEP Eleven – Testing Accommodation** – provide code (1-Yes, 2-No) – Provide “Yes” code if the student received accommodations on more than 50% of the assessments. If the student received accommodations and modifications together on more than 50% of the assessments, but not more than 50% on either one, provide “Yes” code for the Testing Accommodation and “No” for Testing Modifications.

Code	Description	Explanation of Use
1	Yes	Student received accommodations on more than 50% of the standards.
2	No	Student received accommodations on 50% or less of the standards.

- ✓ **STEP Twelve – School Full Academic Year Indicator** – provide code (1-Yes, 2-No)
- ✓

Code	Description	Explanation of Use
1	Yes	
2	No	Not Full Academic Year

Repeat process for each student for each subject/grade level.

STUDENT Performance [ASSESSMENT RESPONSE]

- ✓ **STEP One – County District Number** - Enter number
- ✓ **STEP Two – Standards** – select **STARS** or **STARS Alternate**
- ✓ **STEP Three – School Year** – Use “**2007-06-30**” for June 30, 2007
- ✓ **STEP Four – Subject/Grade** – select subject and grade for each standard and grade level expectation. Examples would be **Reading 04, Mathematics 08, etc.**
- ✓ **STEP Five – Test Date** – Use “**2007-06-30**” for June 30, 2007
- ✓ **STEP Six – NDE Student ID** – provide the 10 digit NDE student identifier.
- ✓ **STEP Seven – Standard Code** – select code from benchmark standards or grade-level expectations. Use for both STARS and STARS Alternate standards.
- ✓ **STEP Eight – School Number** – enter last three digits of county-district-school number.
- ✓ **STEP Nine – Achievement Level Code** – enter code for the student’s performance level on the standard being assessed.

Code	Achievement Level
4	Advanced
3	Proficient
2	Progressing
1	Beginning
N	Not Assessed
M	Moved

Achievement Level Codes of 8 (Met) and 9 (Not Met) are invalid when reporting performance at Title I schools.

Code	Achievement Level
9	Met
8	Not Met
N	Not Assessed
M	Moved

Repeat this process for each student for all applicable standards whether State, State STAR, Local, Local STAR, or STAR Alternate.