



DOCUMENTATION REPORT  
Checklist of  
Compliance with Accreditation Regulations in Rule 10  
*(Regulations and Procedures for the Accreditation of Schools)*

**Approved Nonpublic Secondary Schools (Middle Schools and High Schools)**  
Applying for Accreditation  
in 2017-18

Purpose: Completion of this report provides partial documentation of compliance with the accreditation requirements in Rule 10 (*Regulations and Procedures for the Legal Operation of Schools*). This Documentation Report, along with a Visitation Team Report, will be used to prepare a recommendation to the State Accreditation Committee and the State Board of Education to reclassify your school as accredited for school year 2017-18.

Directions: Read Rule 10 in full, then please attach copies of specified documents and provide other information requested herein. If a regulation pertains to a grade level not offered by your school, please mark NA by the regulation. **The information and documentation provided for this report should pertain to the 2016-17 school year.**

Submit To: Accreditation and School Improvement Section  
Nebraska Department of Education  
Box 94987  
Lincoln, NE 68509-4987

**Date Due: November 1, 2016**

Name of School System: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**PART I. ATTACHMENTS**

PLEASE ATTACH AND LABEL COPIES OF THE FOLLOWING DOUCMENTS:

**A. Mark as Exhibit A: (Certification)**

**See Rule 10:**

- Certificate held by the Superintendent..... (008.05A)
- Certificate held by Principal ..... (008.03A and 008.04A)
- Certificate held by Library/Media staff ..... (007.04A and 007.04B)
- Certificate held by Guidance Counselor or Clergy ..... (007.05 – 007.05E)

**B. Mark as Exhibit B: (Board Policies)**

- Policy that describes the 1080 hour school year ..... (012.01B)
- Policy for excusing students ..... (012.01B)
- School Improvement Process..... (009.01A)
- If applicable, athletic policy for middle grades .....(004.03C)

**C. Mark as Exhibit C: (School Schedule for 2016-17)**

- The calendar for school year .....(003.06)
- In-service schedule for teachers..... (007.07A)
- Instructional Program Schedule (Please indicate on the schedule  
the number of days that school is in session)..... (004.03A – 004.04B8)

**D. Mark as Exhibit D: (Curriculum Guide Sample Pages)**

- Sample pages from the curriculum guides for **each** curriculum area .....(004.02A, 004.03A, 004.04B)
- Include curriculum guide samples showing written composition  
and educational/computer technology ..... (004.01D, 004.01E)

**E. Mark as Exhibit E: (Library Media)**

- List of library media titles acquired this year (or within the last year) ..... (006.01B)
- List of current magazine subscriptions for this year ..... (006.01C, 006.01D)

**F. Mark as Exhibit F: (School Performance)**

- The local written report of student performance , school  
demographics, school improvement goals, and  
follow-up study of former high school students ..... (009.01A2, 010.01A)

**PART II. CHECKLIST**

As you review Rule 10, this checklist will serve as a guide to assure that the school is meeting the regulations. If you have any questions, please do not hesitate to contact our office.

- 003.05 How many credit hours are required for graduation? ..... \_\_\_\_\_
- 004.01A Is a copy of the instructional program on file in the school? ..... \_\_\_\_\_  
Does each certificated staff member have a copy? ..... \_\_\_\_\_
- 004.01D Are writing experiences incorporated in all subject areas? ..... \_\_\_\_\_
- 004.01E Is Educational/Computer Technology incorporated in the instructional program? ..... \_\_\_\_\_
- 004.02C Are fifth and sixth grade students allowed to participate in interscholastic athletic competition with the seventh and eighth grade? ..... \_\_\_\_\_  
If yes, this policy must be a part of Exhibit B (See page 2)
- 004.03A Does the middle school provide instruction in **each** grade, **each** year, in **each** of the following subject areas? ..... \_\_\_\_\_
  - \_\_\_ 004.03A1 Reading
  - \_\_\_ 004.03A2 Language Arts
  - \_\_\_ 004.03A3 Mathematics
  - \_\_\_ 004.03A4 Social Studies
  - \_\_\_ 004.03A5 Science
  - \_\_\_ 004.03A6 Health
  - \_\_\_ 004.03A7 Art
  - \_\_\_ 004.03A8 Music
  - \_\_\_ 004.03A9 Physical Education
- 004.03B Instruction in Career Education is provided? ..... \_\_\_\_\_
- 004.03C Do seventh and eighth grade students participate in athletic contests (if applicable)? ..... \_\_\_\_\_  
If so, list each sport and the number of games per sport:  
\_\_\_\_\_
- 004.04A Does the high school program consist of courses totaling a minimum of 400 instructional units?..... \_\_\_\_\_



