SUGGESTED WORKSHEET/GUIDELINE FOR REVIEWING RULE 14 IN APPROVED NONPUBLIC SCHOOLS ELEMENTARY

Accreditation and School Improvement
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This worksheet provides a suggested self-check for reviewing Rule 14 dated July 28, 2012. Please read each regulation in full to determine precise requirements for your school.

__004.01A Certificated Teachers

__004.01E School year (1032 hours)

__400 for kindergarten (if provided)

__004.02A1 __Policies annually updated

__on file in each building

__004.02A2 Policy on instructional hours

__1032 elementary

__400 kindergarten (if applicable)

__Includes conditions for excusing students

__004.02B1 School purposes and goals

__copy provided to each staff member

__004.02B2 Curriculum guides or frameworks

__core curriculum areas – library and guidance

__written composition in each core area

__004.02B3 Cumulative files for each student

__004.02B4 Athletic contest limitations

__004.02C1 Head Administrator has superintendent's endorsement

__004.02C2 Other administrators hold appropriate endorsements

__004.02C3 Certificates on file in administrative office

__004.02C4 Ratio (pupil/certificated staff) does not exceed 30 to 1

__004.02C5 10 hours staff development each year

__004.02D1 Library media available all day:

__media resources classified according to a standard classification system

__elementary - encyclopedia 6 years old or less

__secondary school – 2 encyclopedias 5 years old or less

__004.02D2 Additional library resources

__25 per teacher or 150 per school

__100 if electronic format is available

__004.02D4 Safe and healthful buildings

__004.02E1 Annual written report of student performance and demographics

__004.02E2 Norm-referenced assessment conducted (except K-1)

__004.02E3 Criterion-referenced assessment conducted

__005.01 Weekly schedule for elementary school includes:

__reading and language arts __math __social studies __science/health

__P.E. __art __music

__005.02A Elementary teachers endorsed (90% FTE)

__005.02B Elementary school has head teacher or principal appropriately endorsed (10 or more teachers have half-time principal)