

2024-2025 Calendar

Staff Reporting, Assessment, ADVISER Person ID & ADVISER (including 2023-2024 ADVISER Follow-Up Collection)

Nebraska Department of Education

<https://www.education.ne.gov/adviser-resources>

Updated April 19, 2024

Version 1.1

STAFF REPORTING

Dates	2024-2025 Staff Templates	Data Uses
August 1 – September 15, 2024 STATUTORY DUE DATE	<input type="checkbox"/> Staff Demographics ^{1,2,3} <input type="checkbox"/> Staff Position Assignments ^{1,2,3}	¹ Approval and Accreditation Certificate Checks and Salary Reports (After Oct 31) ² State Aid Calculation (After Oct 31) ³ Rule 11 Endorsement Check
September 16 – October 15, 2024 DUE DATE	<input type="checkbox"/> Staff Demographics ^{1,2,3} <input type="checkbox"/> Staff Position Assignments ^{1,2,3}	¹ Approval and Accreditation Certificate Checks and Salary Reports (After Oct 31) ² State Aid Calculation (After Oct 31) ³ Rule 11 Endorsement Check
October 16 – October 31, 2024 AUDIT WINDOW	<input type="checkbox"/> Staff Demographics ^{1,2,3} <input type="checkbox"/> Staff Position Assignments ^{1,2,3}	¹ Approval and Accreditation Certificate Checks and Salary Reports (After Oct 31) ² State Aid Calculation (After Oct 31) ³ Rule 11 Endorsement Check
November 1 – June 15, 2025 Open for Additions/Changes for All Districts/Systems	<input type="checkbox"/> Staff Demographics ^{1,2} <input type="checkbox"/> Staff Position Assignments ^{1,2}	¹ Nonpublic Curriculum Reporting (Dec 2) ² Rule 10 requirement to report additions of certificated staff to NDE at the time of contracting (92 NAC 10-003.08A)
June 16 – June 30, 2025 AUDIT WINDOW	<input type="checkbox"/> Staff Demographics ^{1,2,3} <input type="checkbox"/> Staff Position Assignments ^{1,2,3}	¹ Rule 11 Endorsement Check ² Rule 10 requirement to report additions of certificated staff to NDE at the time of contracting (92 NAC 10-003.08A) ³ Nebraska Education Profile

ASSESSMENT ROSTER DATES

Assessment	Grades	Roster Due Dates
ELPA 21 & ELPA Alt	K-12	1/2025 TBD
NSCAS Growth – English Language Arts (ELA), Math	3-8	Fall Test Manager Opens: 8/2024 Test Window: TBD to TBD
		Winter Test Manager Opens: 11/2024 Test Window: TBD to TBD
		Spring Test Manager Opens: 3/2024 Test Window: TBD to TBD
NSCAS Growth – Science	5, 8	See NSCAS Spring Test Window Above
NSCAS ACT Statewide Assessment	2025 Cohort	1/2025 TBD
NSCAS Alternate Assessment – ELA, Math	3-8, 2025 Cohort	1/2025 TBD
NSCAS Alternate Assessment – Science	5, 8, 2025 Cohort	1/2025 TBD

ADVISER PERSON ID

Dates/Timeframe	2024-2025 Files	Applies To
Prior to turning on your Ed-Fi submission in your Student Information System.	Upload file to ADVISER Person ID to obtain NDE Student IDs for new students and update information for existing students (for example, Grade Level, Location, and School Year).	Any district/system that reports membership <ul style="list-style-type: none">Public DistrictsNonpublic SystemsSpecial Purpose Schools
Anytime during the School Year for new students or when student information changes, such as Grade Level or Location.		

ADVISER

Dates	2023-2024 Follow Up Collection	Data Uses
July 1 – September 15, 2024	<p>2023-2024 Follow-up Collection (data as of 6/30/2024)</p> <ul style="list-style-type: none"> <input type="checkbox"/> School Enrollment ¹ <ul style="list-style-type: none"> ○ 2023-2024 Dropouts ○ Summer 2024 Completers ○ Summer 2024 Inter-District Transfers <input type="checkbox"/> Student Grades <ul style="list-style-type: none"> ○ Final course grades & attempt statuses for student courses reported in Year End Collection 	¹ Cohort Graduation and Dropout Rate calculations
September 16 – October 2, 2024	<p>2023-2024 Follow-up Audit*</p> <ul style="list-style-type: none"> <input type="checkbox"/> School Enrollment ¹ <ul style="list-style-type: none"> ○ 2023-2024 Dropouts ○ Summer 2024 Completers ○ Summer 2024 Inter-District Transfers <input type="checkbox"/> Student Grades <ul style="list-style-type: none"> ○ Final course grades & attempt statuses for student courses reported in Year End Collection <p>* This submission window must be approved. See note at end of calendar.</p>	¹ Cohort Graduation and Dropout Rate calculations

Dates	2024-2025 Fall Collection	Data Uses
August 1 – October 15, 2024	<p>2024-2025 Fall Collection (as of 10/1/2024)</p> <ul style="list-style-type: none"> <input type="checkbox"/> Student Demographics ^{1, 6, 7} <input type="checkbox"/> Special Education Program ^{3, 4} <input type="checkbox"/> School Enrollment ^{1, 2, 7} <input type="checkbox"/> Early Childhood Program ¹ <input type="checkbox"/> Food Program ^{2, 7} <input type="checkbox"/> English Learner Program ⁵ 	¹ State Aid Calculation ² Nutrition Services (Direct Certification), Free & Reduced Price Lunch Counts, E-Rate ³ Medicaid in Public Schools (MIPS) the 24th day of each month ⁴ Individuals with Disabilities Education Act (IDEA) Annual Child Count ⁵ English Learner Participant / Eligibility Counts ⁶ Digital Access ⁷ Nebraska Education Profile
October 16 – 31, 2024	<p>2024-2025 Fall Audit*</p> <ul style="list-style-type: none"> <input type="checkbox"/> Student Demographics ^{1, 6, 7} <input type="checkbox"/> Special Education Program ^{3, 4} <input type="checkbox"/> School Enrollment ^{1, 2, 7} <input type="checkbox"/> Early Childhood Program ¹ <input type="checkbox"/> Food Program ^{2, 7} <input type="checkbox"/> English Learner Program ⁵ <p>* This submission window must be approved. See note at end of calendar.</p>	¹ State Aid Calculation ² Nutrition Services (Direct Certification), Free & Reduced Price Lunch Counts, E-Rate ³ Medicaid in Public Schools (MIPS) the 24th day of each month ⁴ Individuals with Disabilities Education Act (IDEA) Annual Child Count ⁵ English Learner Participant / Eligibility Counts ⁶ Digital Access ⁷ Nebraska Education Profile

Dates	2024-2025 Year End Collection	Data Uses
November 1, 2024 – June 15, 2025	2024-2025 Year End Collection <ul style="list-style-type: none"> <input type="checkbox"/> Student Demographics ^{2, 6, 8, 16} <input type="checkbox"/> Courses and Sections ^{3, 13, 14, 15} <input type="checkbox"/> Student Grades <input type="checkbox"/> Student School Attendance ^{1, 6} <input type="checkbox"/> School Enrollment ^{1, 6, 7} <input type="checkbox"/> Special Education Program ^{4, 5} <input type="checkbox"/> Title I Program <input type="checkbox"/> Early Childhood Program <input type="checkbox"/> Homeless Program ^{2, 7} <input type="checkbox"/> Rule 18 Interim School Program <input type="checkbox"/> Student Discipline ^{9, 10} <input type="checkbox"/> Food Program ^{6, 7, 11} <input type="checkbox"/> English Learner Program ^{6, 7, 12} 	<ol style="list-style-type: none"> 1 State Aid Calculation 2 Nebraska Education Profile 3 Carl D. Perkins Career and Technical Education Act Accountability 4 Medicaid in Public Schools (MIPS) the 24th day of each month 5 Special Education Exiters 6 AQuESTT and Statewide Assessment 7 Cohort Graduation and Dropout Rate calculations 8 High Ability Learner Eligible 9 Federal/State Required Discipline 10 Special Education Discipline 11 Nutrition Services (Direct Certification) and Free & Reduced Price Lunch Counts 12 English Learner Participant / Eligibility Counts 13 CTE Concentrators, Participants and Programs of Study Counts 14 Teacher Endorsement Checks 15 Instructional Unit Verification 16 Digital Access
June 16 – 30, 2025	2024-2025 Year End Audit* <ul style="list-style-type: none"> <input type="checkbox"/> Student Demographics ^{2, 6, 8, 16} <input type="checkbox"/> Courses and Sections ^{3, 13, 14, 15} <input type="checkbox"/> Student Grades <input type="checkbox"/> Student School Attendance ^{1, 6} <input type="checkbox"/> School Enrollment ^{6, 7} <input type="checkbox"/> Special Education Program ^{4, 5} <input type="checkbox"/> Title I Program <input type="checkbox"/> Early Childhood Program <input type="checkbox"/> Homeless Program ^{2, 7} <input type="checkbox"/> Rule 18 Interim School Program <input type="checkbox"/> Student Discipline ^{9, 10} <input type="checkbox"/> Food Program ^{6, 7, 11} <input type="checkbox"/> English Learner Program ^{6, 7, 12} <p>* This submission window must be approved. See note at end of calendar.</p>	<ol style="list-style-type: none"> 1 State Aid Calculation 2 Nebraska Education Profile 3 Carl D. Perkins Career and Technical Education Act Accountability 4 Medicaid in Public Schools (MIPS) the 24th day of each month 5 Special Education Exiters 6 AQuESTT and Statewide Assessment 7 Cohort Graduation and Dropout Rate calculations 8 High Ability Learner Eligible 9 Federal/State Required Discipline 10 Special Education Discipline 11 Nutrition Services (Direct Certification) and Free & Reduced Price Lunch Counts 12 English Learner Participant / Eligibility Counts 13 CTE Concentrators, Participants and Programs of Study Counts 14 Teacher Endorsement Checks 15 Instructional Unit Verification 16 Digital Access

Dates	2023-2024 Graduate Follow Up Collection	Data Uses
August 1, 2024 – June 30, 2025	2023-2024 Graduates Follow Up Data Collection <ul style="list-style-type: none"> <input type="checkbox"/> Post Graduate Activities ¹ <input type="checkbox"/> Parent/Student Demographics ² <ul style="list-style-type: none"> o Contact data for SPED survey participants (due 4/1/2025) 	<ol style="list-style-type: none"> 1 Carl D. Perkins Career and Technical Education Act Accountability 2 SPED Post School Outcomes Survey

*** Data submitted during this submission window must be approved by a district administrator.** Approval of ADVISER Data Submissions is a requirement of the Special Education and State Aid offices at the Nebraska Department of Education. Approvals will be documented through the ADVISER Validation application in the NDE Portal <https://portal.education.ne.gov/>.